

## Professional Judgement – EFC Adjustment Independent Student

Federal student aid regulations provide the potential for reevaluation of the FAFSA, if your financial circumstances change, and the 2021 income information you reported on your financial aid application may not be an accurate indicator of your ability to pay for educational costs. You must meet one of the circumstances indicated below to qualify for reevaluation of your financial aid eligibility. Once you have completed all steps below, please upload the completed and signed form along with your supporting documentation in your [MyMercer](#) student portal Document Center. Forms received without all required documentation will not be evaluated. **If you have been selected for verification, you must complete the verification process before a professional judgement can be evaluated.** Submission of this form does not guarantee a change in your financial aid eligibility. Each case will be evaluated on an individual basis.

### 1. Student Information

---

Student's Last Name

Student's First Name

Student's M.I.

Mercer ID #

---

Student's Street Address (include apt. no.)

Student's Date of Birth

---

City

State

Zip code

Student's Phone Number (include area code)

---

Student's Email Address

Student's Mobile Number (include area code)

### 2. Statement of explanation for reason you are requesting a Professional Judgement:

Student's Name: \_\_\_\_\_ MUID: \_\_\_\_\_

### 3. Reason for Filing a Professional Judgement Request

Check the circumstance that applies to your situation. All required documentation supporting your circumstance must be attached.

**A. Change of wages (not by choice) resulting in earning substantially less income in 2022**

**Required Documentation:**

1. Termination or resignation letter that includes the last date of employment; AND
2. Latest W-2 forms; AND
3. Department of Labor Letter of Unemployment and Benefits (if applicable)
4. Additional documentation may be requested

**B. Separation or Divorce**

**Required Documentation:**

1. A copy of the divorce decree or separation agreement; AND
2. Completed, signed copy of most recent tax return and W-2's.

**C. Death of my spouse**

**Required Documentation:**

1. A copy of the death certificate; AND
2. Completed, signed copy of most recent tax return and W-2's

**D. Loss of Untaxed Income or Benefits**

**Required Documentation:**

1. A statement from source of untaxed income indicating amount and date income or benefits terminated; AND
2. Completed, signed copy of most recent income tax return, W-2 forms and any relevant worksheets or schedules.

**E. Payment of (not owed) a large amount of medical and/or dental expenses in 2022**

**Required Documentation:**

1. Receipts for medical or dental expenses that indicate the total patient liability (amount not covered by insurance); AND
  - a. If the receipts do not indicate the total patient liability, you must submit a letter from the medical provider or insurer stating the expense, or portion of the expense, was payable by the patient.
2. Completed, signed copy of most recent income tax return and W-2's.

**F. Unusual travel expenses over the standard cost of attendance**

**Required Documentation:**

1. Documentation of mileage traveled to and from school; AND
2. Receipts for education related travel expenses

**G. Other**

**Required Documentation:**

1. Documentation supporting your special circumstances.

Student's Name: \_\_\_\_\_ MUID: \_\_\_\_\_

**4. Family Information**

List below the people in your household. Include:

- The student.
- The student's spouse, if the student is married.
- The student's or spouse's children, if the student or spouse will provide more than half of the children's support from July 1, 2023, through June 30, 2024, even if the children do not live with the student.
- Other people if they now live with the student and the student or spouse provides more than half of the other people's support and will continue to provide more than half of their support through June 30, 2024.

Number in College: Include college information about, any household member who will be enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2023, and June 30, 2024, include the name of the college.

Name	Age	Relationship	College	Enrolled at Least Half Time	Supported More Than 50%
		Self	Mercer		

**5. Read, Sign, and Return to Mercer Office of Student Financial Planning**

Additional documentation may be requested after the initial review of your request for professional judgement. By signing below, you certify that all of the information reported above is complete and correct.

Student's Signature (required) \_\_\_\_\_

\_\_\_\_\_ Date

**Electronic Signatures will NOT be accepted. You must print this form before signing and submitting.**

**Before submitting please ensure all required documentation is submitted along with this request.**